

Step 1-Creating Your Account

- Enter in your personal information
- Agree to our Terms of Use, HIPPA Agreement and Privacy Statement
- Create a Username and Password
- Send 835 form to ODJFS (This allows you to see whether or not your claims pay out)

Voila! Your account is set up!

Step 2: Taking CEUs

CEUs are Continuing Education Units for Home Health Aides that count toward your yearly requirement for the state:

- Ohio Home Care Rule 5101:3-46-04(7)(b) requires an aid to "Complete eight hours/units of in-service continuing education annually that must occur on or before the anniversary date of their enrollment as a Medicaid personal care aide provider.
- When you sign up with Rhino Bill you receive one free CEU! Each CEU after that is \$6.40.
- CEUs are approximately one or two pages long. You read the material and take a 10 question quiz about the material. You must make 70% on the quiz to pass, but you can take the quiz as many times as you need.
- Don't have enough time to finish your CEU? You have up to 30 days to complete your CEUs!
- Once you are done you will receive a Certificate of Completion that you simply print out from Adobe Reader.
- You will give them to your case manager on or before the anniversary date of your enrollment as a Medicaid personal care aide provider.

Paying Rhino Bill

We accept the following types of payments:

- Bank Account
 - You will need to fill out the “Rhino Bill ACH Debit Authorization Form” (found under Resources) and mail or fax it in to us with a voided check
- Credit Card, Debit Card, or Prepaid Credit Card
 - Enter in card information into the “My Account” tab under “Edit my Payment Information”